

## 2018 meetings

### HACKETT COMMUNITY ASSOCIATION COMMITTEE MEETING

13 February 2018

#### Draft Minutes

#### Present

Chris Mobbs, Bruce Smith, Kay Murphy, Terry DeLuca, Len Crossfield

#### Apologies ????

**Minutes and matters arising** from the meeting held on 21 November 2017 were accepted. The matters arising in relation to history and constitution would be considered under items in this February meeting.

**Treasurer's Report** – Terry reported that the balance in the account was \$2,303.

**50 year history of Hackett** - Chris reported the following actions had been taken with development of the proposed book:

- Recollections - Greg sent the recollections questionnaire to people on the HCA register. Questionnaire also sent to people on Hackett Primary school facebook page by James Yeo. Chris has received 3 responses to date
- Article included in the December 2017 and February edition of the Hackett Neighbourhood Watch newsletter. Chris invited people to wanting to contribute to contact him via his email or phone and has received two responses to date
- Chris has accessed documents at the ACT Heritage Library and National Archives of Australia. He has also been searching online copies of the Canberra Times held on the National Library of Australia Trove system. To date, Trove has been the most valuable source of material.
- Chris sent requests to other organisations including:
  - Scouts
  - Friends of Mt Majura – Waltrud Prix has agreed to prepare section
  - Neighbourhood Watch – Barbara Inglis has agreed to prepare section about NHW
  - Samaritan House but as yet to receive reply.

Chris is aiming to have final draft of text completed by end of March. We may be able to apply for ACT Heritage grant to assist with publication of the book. Applications open in mid March, close mid May and announced September. Given this timeframe, the book could be launched at Party at shops in October at a day to be confirmed.

**Membership** - The Committee noted that membership had dropped to around 135 which was comparable to other northside community bodies like Watson and Lyneham, when compared to number of dwellings and population above 20 years age. For Hackett with a total population 2,991, 2,242 were above 20 years age and live in 1,144 dwellings. The membership represents almost 12% of dwellings or 6 % above 20 years. So while this was considered a reasonable representation, the Committee agreed to take the following action aimed at increasing membership:

- Chris to include a note in Hackett Neighbourhood Watch March edition.
- Brochures at the Hackett shops – Chris to talk with Arthur and Andrew and see if they would be willing to include the brochure in their shop. Kay to approach other shops seeking their support to offer the brochure on display or give to customers.

- We will need to cover the fees in the brochure and amend to say membership is free.

**HCA Constitution** - The Committee noted Chris's paper and agreed that we would hold a special meeting on Tuesday 13 March to adopt a new constitution based on the 'model rules as prescribed under *Associations Incorporation Regulation 1991*. The rules require we give HCA members notice at least 21 days before this meeting. This would require a paper and new constitution sent out by 20 February 2018.

Chris agreed to prepare a paper that he will ask Greg to send out to members on the register, along with a copy of the new constitution.

Chris to book meeting room in Maitland House.

#### **Priorities for year**

- Contact day April 7
- Party at Shops end of October on a Saturday after school holidays and no football finals ie 20 or 27 October. Australian Rules Grand final is on 29 September and Rugby League final on Sunday 30 September. School holidays 1-14 October.

#### **Upcoming events**

Clean up Australia day 4 March

#### **Other business**

Len Crossfield

**Hackett Community Association  
General meeting 27 March 2018**

**Present:** Chris Mobbs, Kay Murphy, Terry de Luca, Bruce Smith, Len Crossfield

**Apologies:** Jean Chesson, Dorothy Mackenzie, Lynn Binns

**Minutes and matters arising:** Chris reported that he had:

- Put a note in the Hackett Neighbourhood Watch about membership
- put brochures in the IGA, the florists and at Wilburs

The minutes were agreed subject to changes.

**Constitution:** Chris talked to his paper on changes to the Constitution and this was followed by a general discussion. Chris noted:

- that we are incorporated under the Act. Our application said we would adopt the model rules, but we developed our own.
- We can go either way. The key differences are:
  - financial years,
  - meant to table new membership applicants at meetings
  - the model rules allow the Committee to set fees,
  - the terminology of positions is different,
  - Not a different quorum at the AGM (its very difficult to get 20)
  - auditing not required for under \$400,000.

There was a discussion about the auditing requirement, and it was agreed that, despite the fact that the HCA has assets (considerably) less than \$400,000, that it would be desirable to continue to have external audits of the HCA finances (on a volunteer basis). It will also be important for any incoming Committee to make themselves aware of the financial situation of the Association.

Motion: That the Hackett Community Association agrees to adopt a new constitution based on the model rules prescribed under the Associations Incorporation Regulations 1991.

Motion put by Chris and seconded by Terry. Motion agreed by the Meeting.

**Treasurer's report:** Terry reported that our balance was \$2303.00. It was agreed that Bruce would pick up the cheque from the NCCC for the costs of last year's Party at the Shops.

**Contact Day** – There was a discussion about trying a new approach to Contact Days, and in particular to test the approach introduced by the Watson Community Association to have an informal contact session one afternoon during the week. In this approach:

- the Association would pay the café for the tea and coffee
- it would happen later in the day on a Friday later in the day
- it would not be like a meeting – more a way for people to meet and have a talk

It was agreed to try it out on Friday 27 April at 4.00pm at Wilbur's. Chris will put a note in HNW and \$150 would be allocated for expenditure.

**Party at the shops:** It was agreed to hold the party on 27<sup>th</sup> of October

**History of Hackett:** Chris reported that he had got a number of stories of Hackett and found a huge amount of information on Trove. He had made the decision not to have crimes in the suburb, but had found a lot from former school students. It will be a big challenge to manage the amount of material.

Chris noted that it could cost \$5,000 to print copies – we will need to consider sponsorships.

**Clean Up Australia Day:** Terry reported that only one person had turned up. He will keep doing it, but is puzzled about how to promote it. The meeting agreed that the Association will pay tip fees associated with the clean up. The possibility of organizing an additional, Hackett-specific clean up was discussed – we could do it one evening in Summer at around 4.00pm.

### **Other business**

**Bike parking at shops:** Kay reported that the bike stands at the shops are often full. There was a discussion about how we need additional bike stands in a safe place but not where people are walking, and where its not too crowded.

It was agreed that one possibility would be in the carpark itself, in the place of one or two carparks. Chris will write a letter to the Minister about it.

**Painting on wall at shops:** There was a discussion about the painting on the wall near Wilbur's. It is looking old and needs rejuvenation. Blue gum may be interested – perhaps in conjunction with HCA and with shopkeepers.

**Community garden:** There was discussion about the possibility of a community garden in the nature strip near Samaritan House. Would they be interested in initiating and/or maintaining such a garden? Chris will see if they are interested, check out Government approval requirements and willingness .

**Library at the shops:** There was a discussion about the idea of a community library at the shops. People could come and swap books, similar to the arrangement they have at the Ainslie post office. We could get a cheap or donated bookcase and possibly donate some books ourselves. HCA could put a sign up and rules. Kay will check out possibilities for a bookcase.

**Hopscotch at shops:** Kay raised the desirability of a hopscotch setup at the shops, which would give kids something to do. We could do temporary thing with gaffer tape and see how it goes.

**Notice board at shops:** It was noted that the notice board either needs renovation or needs to go – it is currently an eyesore.

Next meeting 8 May

Meeting finished 8.45pm

**Hackett Community Association  
Committee meeting 8 May 2018**

**Present:** Chris Mobbs, Kay Murphy, Terry de Luca, Bruce Smith

Apologies: Dorothy Mackenzie

**Minutes** from the meeting held on 27 March were accepted. It was noted that the changed Constitution was not yet on the website, but the draft records of the 2017 AGM are now there.

**Treasurer's Report** – Terry reported that the balance in the account was \$2,201.04. Terry noted that the cheque to Wilbur's had not yet been presented. Bruce said that he would pick up the cheque from NCCC next Wednesday.

**Tea and coffee chat at Wilbur's:** This took place on Friday 27 April. It was advertised in the Neighbourhood Watch and on Facebook. Chris and Kay spoke to a few people and a number of people took brochures. Three people took out memberships. In addition they spoke to a long-term resident who said that they would help out with editing the history of Hackett.

It became clear in talking to people that there is a misperception that members need to attend Committee meetings – we need to correct this and let them know they don't need to come all the time (or any of the time).

It was agreed that this is worth doing again. It was a bit too cold this time, so perhaps the next one could be in summer – possibly in February.

**Discussion with Samaritan House Coordinator:** Chris spoke with Jackson. They agreed on a chapter in the history book and Jackson will talk to the person who founded the House. Jackson also said that he may know someone who would be willing to put a bookcase together for the Community Library.

**Community library:** There was a general discussion about a community library at the shops. Points included:

- a possible model is the one at the Ainslie shops – it has a strong steel frame and is very secure.
- If the bookcase was small could be kept in the shops, but on the other hand it needs to be available at night.
- would IGA be interested in sponsoring this?
- there is already one on Rivett Street

**Flag from Primary School:** Chris reported that he had found the flag from the former Hackett Primary School at James' house. There was a discussion about options on what to do with it, including:

- He contacted the Canberra Museum – they said no
- There is an Australian education museum at the University of Canberra
- It could be put in the Foyer of Maitland House
- We could bring it out at Parties at the Shops

Chris agreed to develop an options paper.

**History of Hackett:** Chris reported on progress:

- Barry Price has provided an amended chapter on the Primary school
- The chapter on the Hackett shops is close
- he is drawing on commercial records of selling blocks in Hackett
- He is also finding out about issues such as the power lines on Madigan st

- Still needs to do a section on the HCA
- He will try to get photos from the National Library

He reported that it will cost about \$5500. We will need to look for sponsors – perhaps gold and silver sponsors. We can also draw on crowd sourcing and pre-orders.

Party at the shops: Chris circulated a plan for the preparation of the party, including a timeline and activities. There was a discussion about preparation including:

- Freelance musicians may want to come.
- Andrew Leigh could launch the History - he's local, he's the local member, and he writes books.
- We will need the insurance policy from the NCCC.

Meeting closed 8.30pm

**Hackett Community Association  
Committee meeting 12 June 2018**

**Present:** Chris Mobbs, Terry de Luca, John Carty, Bruce Smith

**Apologies:** Kay Murphy

**Minutes** from the meeting held on 8 May were accepted with two changes: apologies from Marion Williams and the Hackett School flag was received from Lynn Binns.

**Treasurer's report** – the account balance still stands at \$2,202.04. Bruce handed Terry a cheque from the North Canberra Community Council for \$750 to support the 2017 Party at the Shops.

**Improvements to Hackett Shops:** Chris reported that:

- he is waiting to hear from Samaritan House about the possibility of assistance with a bookcase at the shops, and is also waiting to hear from IGA about possible assistance
- Chris will write to Minister Rachel Stephen-Smith about options for a new bike rack at the shops. He is looking at ideas for a hop scotch space.

**Hackett School flag:** Chris showed the meeting the flag. The Committee discussed options for long-term storage of the flag, including the University of Canberra museum and the foyer of the main building in the old school site. Chris will follow up.

**Monash Drive** – Chris reported that the ACT Chief Minister wrote to the National Capital Authority (NCA) in 2009 to seek removal of Monash Drive from the ACT plan. The NCA sought further information at that time, but nothing appears to have happened since. Chris will draft a letter to the Chief Minister about this to see what that ACT Government proposes in terms of action.

**History book:** Chris has made excellent progress with drafting the book, and has printed a draft. He is still waiting for some contributions from Samaritan House, Bluegum School, about the Montessori school, and the current shops. It was agreed that the book should be dedicated to James Walker. Chris is aiming to complete a draft by the end of the month.

The book covers the early history of Hackett, its naming, early settlement, shops, houses, schools, living in the 60s, entertainment, bush interface, Ainslie tip, postal deliveries, buses, recollections, community action, community involvement, folk dancing, Mt Majura, youth groups and churches. The Appendix will include census information and tree names.

Next steps will include searching for copyright for the pictures and obtaining sponsors. Andrew Leigh has agreed to launch the book at the Party at Shops.

**Party at the Shops** (27 October): There was a general discussion about the Party, and Chris presented a draft action plan for organizing it. Points in the discussion included:

- The launch of the history book will provide a focus for the Party
- The Hackett Preschool has accepted its invitation, and invitations have been sent to a number of organisations (including Lyneham High, Campbell High, Daramalan, Brindabella College)
- Rosary Primary school has asked to do the BBQ but the Committee felt that this should be retained as a key HCA fundraiser for covering the costs of the Party

**Other business:**

- The streets have not been swept for a while - Chris will send a request to Fix My Street

- The application for a grant that Chris put in for the Bragg Street nature playground was not successful, but the ACT Government has agreed to put some trees in – Chris is following up with them

The meeting closed at 8.30pm. The next meeting will be on 14 August

**Hackett Community Association**  
**Committee meeting 14 August 2018 minutes**

**Present:** Chris Mobbs, Terry de Luca, Kay Murphy, Dorothy McKenzie

**Apologies:** John Carty, Bruce Smith, Marion Williams

**1. Minutes** from the meeting held on 12 June 2018 were accepted with several minor changes.

**2. Treasurer's report** – account balance as at 13 June was \$2,951.04. The increase was due to the North Canberra Community Council payment of \$750 to support the 2017 Party at the Shops.

**3. History book:** Chris provided a summary of the chapters to be included in the book which will be titled '**Hackett – 50 years plus: Story of a north Canberra suburb.**'

Chris is waiting for content from Samaritan House, and final text clearance from Blue Gum, Megs Toy Library, buses and Neighbourhood Watch. Final book will be around 180 page, A4 size, printed both sides. Chris outlined three options for printing:

- black and white, with colour cover – least expensive.
- colour throughout, with colour cover – most expensive.
- all black and white, with colour cover plus 20 pages centre with colour photos - recommended.

The committee noted the need to strike a balance between producing a quality product, having sufficient quantities to meet the demand for the book, and work within our own budget, plus any funds obtained from sponsors. We also need to ensure we sell it at a reasonable price.

To print 200 copies, the total cost ranges from \$2,981 to \$4,746 at \$14.90-\$23.73/copy. While black and white is the cheapest, it is also the least appealing. In contrast, all colour throughout is costly – such printing can be justified where there are many coloured photos.

The recommended version would be black and white with up to 20 pages of colour in the centre and colour cover – **\$17.41/copy**. At this price they could be sold at a price of \$20 which ensures we cover costs and make a small profit. If the demand warrants we could have reprints done – the reprint price for 200 comes down to \$15.32/copy or \$19.15/copy for only 100.

It is proposed that an e-version be sold on the HCA website. While we could make it the same price as the printed copy, people will probably expect it to be cheaper given there is no printing costs. Too low a price (e.g \$10) would be attractive but may result in less printed copies being sold. A price of \$15 would be a compromise.

**Budget** - The HCA current budget is \$2,950. If we allow around \$900 to cover costs for staging this year's Party at the Shops, that leaves around \$2,000 to go towards the book.

One business has agreed to provide \$1,000 towards the book. Chris will approach other businesses at the shops to seek their interest in sponsoring. Sponsors names would be included in a page near the front of the book. It is proposed that sponsors would be given copies of the book apportioned to their contribution as follows. They could sell them at the same price the HCA would sell them, or they give them away as gifts:

\$1,000	- 30 copies
\$500	- 15 copies
\$200	6 copies
\$100	2 copies

**Free copies** – we would provide two copies to the ACT Library – one for the general collection and one for the Heritage library and one copy to the National Library of Australia, Blue Gum School, Preschool, Samaritan House, St Margarets church, Folk Dance Canberra, Dickson College, Barry Price (provided chapter about the primary school) and Andrew Leigh. We could also provide a copy to each of the persons who provided personal recollections (19). In total 30 copies.

Andrew Leigh has agreed to launch book at the Party at the Shops, Saturday 27 October at 1.30pm.

The Committee agreed:

1. to allocate \$2,000 towards the printing of the book
2. that subject to contributions from sponsors we print between 200 and 250 copies
3. that the book is sold for \$20 hard copy and \$15 on the website.
4. to allocate 30-40 copies to organisations and individuals who contributed to the book
5. if necessary reprint a further 100-200 copies.

#### **4. Party at the Shops (27 October 2018)**

Chris provided a progress report:

**Publicity** - notice has been running in the Hackett Neighbourhood Watch since May. Also on the HCA website and in newsletters sent out to HCA members.

Publicity in various newspapers and magazines will not go out until first week October.

Chris to send invites to ACT MLAs in mid-August.

**Food** – following organisations have shown interest in attending or agreed to provide food/drinks:

- HCA sausage sizzle – barbeque, sausages, bread
- Magic Kitchen
- Hackett Preschool - cup cake and lemonade table
- Blue Gum – egg and tomato and/or mushroom and tomato roll
- Rosary Primary netball club – wanted to do BBQ but Committee said no. Offered them cake and biscuits stall. Have yet to receive their reply
- North Ainslie Primary P&C – no response as yet
- Siam Twist will do something
- Wilburs may do something

#### **Entertainment**

11-11.45am	North Ainslie Primary school band
11.45-12.15	Jess and the Snow Ponies and Keith Reece
12.15-12.30pm	Folk Dance Canberra
12.30-1.00pm	Merici dance group
1.00-1.30pm	John Agnew Band
<b>1.30-1.45pm</b>	<b>Launch history book by Andrew Leigh</b>
1.45-2.00pm	John Agnew Band
2.00-2.20pm	20 mins by TunesInBloom. CJ individual singer for kids or at 2.30pm
2.30-3.00pm	""""

Others who are yet to respond include Campbell High school, Daramalan choir or band, Emmaus Christian school and Brindabella school (Terry to ask)

**Children Activities-** Jumping Castle Gecko Gang has been booked \$450. Face painting by Hackett Preschool.

#### **Stalls/information tables**

HCA raffle – no permit required – donations from shops. Kay to approach shops for prizes
Friends of Mt Majura sent invite – To be confirmed (TBC)
Majura Pines Alliance – will have a table outside Monkey Wrench
ACT Fire & Rescue Pumper 2 from Ainslie ACT F&R to attend in support of this event.
ACT Fire & Rescue Community Fire Unit trailer CFU from O'Connor or Campbell to attend
ACT SES Majura Unit – send invite in May - TBC

ACT Bus asked if they can bring 1960s bus -TBC
Neighbourhood watch sent invite - TBC
Brook Clinton composting display

**Toilet** - portaloos from Kennards – Chris to book in August. Will cost \$345 for delivery, collection and pump out by Kennards.

**Permit to hold event** – Chris has submitted application to ACT Government and is now waiting for the NCCC to provide copy of public liability insurance certificate.

### **5. Meeting with McGrath Real estate 31 July 2018**

Chris reported on his meeting with Michael Fay, Sales Agent, McGrath Estate Agents, Dickson on 31 July. McGrath have a **Community Give Back Scheme** under which they provide \$500 from each house sold in a suburb or town that goes to community-based projects in that suburb/town.

Michael was keen to work with the HCA to provide funding for worthwhile projects in Hackett. He has sold one home in Hackett, therefore has \$500 in the kitty. Chris will get back to Michael and advise on possible projects as listed below.

### **6. Potential projects in Hackett for funding by sponsors**

The committee noted that the following projects could be suitable for funding by McGrath Real Estate and other businesses operating in Hackett:

- **Community notice board** – this is located in the open area in the garden directly opposite the North Canberra Osteopathy and requires new pinboard and a hinged perspex cover. Chris got one quote for perspex ranging from \$165-253 depending on thickness. A backing board and new cork in the order of \$60 plus \$10 for hinges for perspex. Volunteer handyman to fix – total cost \$235- \$323. Kay said she knew someone who could do this work.
- **Sir John Hackett memorial** - A memorial could be a large rock (e.g 50cm wide x 50cm deep by about 1 metre high) with a brass plaque on it with short bio and picture about Sir John. The rock could be placed somewhere in the gardens near the community notice board. Chris obtained a quote from A1 Plaques for a cast bronze or cast aluminium plaque 400mm x 300mm plaque that would have words and silhouette of Sir John. They quoted \$695 plus delivery plus GST. Allow costs for a rock (\$100) and then fees for labour to place rock and fix plaque could be in the order of \$500-1000. In total around \$2,000. Would need to do design and get ACT Government approval to proceed. Once this is done we can then go for the sponsorship. Chris to contact ACT Government to determine process.
- **Additional table at the shops.** While there is a wooden table under the trees on the Madigan St side of the shops under the trees, it would be beneficial to have another table in the same area or nearer the bus stop end.
- **Tables in various open spaces in Hackett.** There are five open spaces in Hackett which have some playground equipment of various standards. These include the following locations Bragg/ Mackenzie St; Gilruth/Maitland St; Stanley St; Harris/Gilbert St; Madigan to McKenzie St.
- **Other projects** – there are likely to be other projects that could be put forward by residents.

Any project funded by sponsors would have appropriate recognition for the business.

### **7. Improvements to Hackett Shops**

#### **Bike racks at shops**

Following the June meeting of the Committee, Chris Mobbs sent a letter to Ms Meegan Fitzharris MLA, Minister for Transport and Municipal Services. In his reply of 16 July 2018 (copy attached) Mick Gentleman advised that an officer had inspected the area and had identified some suitable spaces. They will coordinate with shop owners (Siam Twist and Wilburs) to determine the best location.

### **Community library at the shops**

Chris had raised this idea with Jackson at Samaritan House to see if there would be interest among people there or elsewhere in St Vincents, about building a suitable structure. As at first week of August, Jackson had not heard back from people who he had contacted. Kay mentioned that she had noticed someone had set up a library outside IGA so this may fulfil this proposal.

### **8. Breakfast with Liberal members in the Seat of Kurrajong**

Chris was invited to a breakfast with Leader of the Opposition Alistair Coe and other Liberal local representatives to discuss any local issues on 26 July 2018 at The Knox, Watson. Unfortunately, the night before Chris became very ill and was unable to attend.

### **9. Bragg St park update**

The ACT Government has agreed to provide around 10 eucalypt seedlings for the community to plant, stake and mulch them in spring, and provide follow-up water. They have also agreed to not mow an area on the Brennan St/MacKenzie St side of the park. This will allow ground covers and shrubs to grow. Chris will coordinate plantings with the Bragg Park contact group.

### **10. Monash Drive**

At the June meeting, Chris agreed to send letter to Chief Minister to inquire about the removal of Monash Drive from the National Capital Plan.

The Committee noted the reply from Minister Fitzharris dated 3 August 2018 which advised that the ACT Government will write to the NCA and that the process for removal will be undertaken later this year. The NCA will be required to undertake public consultations about the proposed removal.

The Committee agreed to Chris sending his letter and the reply to the NCCC and affiliated community groups for their information and to encourage the groups monitor progress and consider responding when the NCA invites public comments.

### **11. Next meetings**

The Committee agreed to have the:

- next two meetings on 11 September and 9 October 2018
- **AGM on 13 November 2018**

The meeting closed at 8.40pm.

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### **Action arising**

#### ***Party at Shops***

Chris to send invites to ACT MLAs in mid-August.

Chris to book toilet with Kennards

Chris to get insurance certificate from NCCC to include with permit application

Terry to ask Brindabella School about group/s performing

#### ***McGrath real estate***

Chris will get back to Michael and advise on possible projects as listed below.

Projects for possible sponsorship

Kay to contact person who could put Perspex on notice board at shops

#### ***John Hackett memorial***

Chris to contact ACT Government to determine process.

***Bragg St Park***

Chris will coordinate plantings with the Bragg Park contact group.

***Monash Drive***

Chris to send his letter and the Minister's reply to the NCCC and affiliated community groups for their information.

**Hackett Community Association  
Committee meeting 11 September 2018**

**Present:** Chris Mobbs, Kay Murphy, Terry de Luca, Bruce Smith

**Minutes** from 14 August were accepted.

Actions arising:

- no response as yet from McGrath real estate
- Kay reported that the person who could put Perspex on the notice board at the shops said that it is too small to be a viable job
- Chris yet to contact ACT Government about plantings in Bragg Park
- Chris sent the letter on Monash Drive and the Minister's response to the NCCC.

**Treasurers report:** Terry reported that the current balance is \$4251.04

**History of Hackett:** The Committee noted Chris's progress report on the finalisation of the book.

Key elements included:

- Chris is waiting for final text clearance from Blue Gum, Megs Toy Library; Neighbourhood Watch has provided content but is preparing a list of committee members.
- Final book will be around 180 pages, A4 size, printed both sides. Colour front and back cover, with 20 pages of colour photos and maps in the centre of the book.

Sponsors

- Chris invited all businesses at the shops (except Wilbur's which closed on 1 September) to sponsor the book. Sponsors names would be included in a page near the front of the book. It is proposed that sponsors would be given copies of the book apportioned to their contribution as follows. They could sell them at the same price the HCA would sell them, or they give them as gifts:

\$1,000	- 30 copies
\$500	- 15 copies
\$200	6 copies
\$100	2 copies

- Sponsors were invited to make donations by either EFT direct into the HCA account or by cheque by end of September. A report on which businesses have donated will be provided at the meeting.

Printing

- The printers have advised they will need 8-10 working days to do printing. Chris is aiming to take the final content to the printers in the last week of September. This should ensure book is ready by mid October – we need to give advanced copy to Andrew Leigh at least 2 weeks before he launches book at party at shops.

Selling the book

- We will sell the book at the Party at the Shops following its launch by Andrew Leigh at 1.30pm. We will need to have receipt book.

Erratum

- The book will probably have some errors that will not be picked up until it has been released and people bring them to our attention. Chris will compile any corrections and print an erratum as required. This can be slipped into any copies waiting to be sold. The electronic version can be readily updated, as required, on the website. Any reprints would have the text amended.

Invitations

- Chris has sent invitations to all contributors inviting them to the launch. Former students of the Hackett Primary School will be organising a separate get together.

The Committee acknowledged Chris terrific work on the book. It was agreed that Bruce will approach the NCCC to test their willingness to provide financial support for the book's production.

**Party at the Shops:** Chris provided an update on preparations for the Party. Key elements were:

#### Publicity

- Notice has been running in the Hackett Neighbourhood watch since May. Also on the HCA website and in newsletters sent out to HCA members.
- Publicity in various newspapers and magazines will go out in first week October. Chris to do
- Chris has sent invitations to the five ACT MLAs in the seat of Kurrajong. Also sent invitation to Senator Zed Seselja.
- We will need to put posters and signs out on the streets in first week of October.

#### Food

- The following organisations have shown interest in attending or agreed to provide food/drinks:
  - HCA sausage sizzle – barbeque, sausages, bread
  - Magic Kitchen
  - Hackett Preschool will provide cup cake and lemonade table
  - Rosary Primary netball club – wanted to do BBQ but Committee said no. Offered them cake and biscuits stall. Have yet to receive their reply
  - North Ainslie Primary P&C – no response as yet
  - Siam Twist will do something
  - Blue Gum School – either bacon and egg roll or mushroom and tomato plus mango drive for Xmas

#### Length of time

- Has been request for longer time. The Committee agreed to extend the time to 4.00pm. ie 10am-4.00pm

#### Entertainment

- John Murray is providing sound system for musicians to use.
- Chris will collect PA system from Andrew Leighs office on Friday 26 October.
- Folk Dance Canberra is now able to attend between 12.15 -12.30pm

#### Children Activities

- Jumping Castle Gecko Gang has been booked – chris is waiting for invoice
- Face painting by Hackett Preschool
- Unfortunately Constable Kenny has a booking already on that date.

**Permit to hold event** – all details have been provided to ACT Government including how we will deal with rubbish.

**Toilet portaloo** from Kennards – Chris has booked. It will be delivered and collected by Kennards for cost of \$315.

The Committee also agreed that:

- Terry will update posters, will organise cake and will follow up with Brindabella College
- Kay will assist with the photo display
- we will put the electric cord on the roof to Siam Twist (we will need longer power leads - Terry and Chris will be able to assist)
- Terry will organise the chairs
- If it rains, then we can do the book launch under the eaves
- Chris will be the MC

#### **Annual General Meeting**

- Will be held on Tuesday 13 November - Chris to book the room

Meeting closed 8.30

## **Hackett Community Association Committee meeting 9 October 2018**

**Present:** Chris Mobbs, Kay Murphy, Terry de Luca, John Carty, Dorothy Mackenzie, Bruce Smith

**Minutes** from 11 September approved subject to amendments.

**Treasurer's report** – Terry reported that the current balance stands at \$3921.04. This includes donations for the history book from a number of local businesses.

Terry reported that the North Canberra Community Council has approved funding towards the cost of the book, and that he would be attending the next NCCC meeting to obtain a cheque.

**History of Hackett** – Chris brought along a copy of the book. It will be launched at the Party at the Shops and will be under embargo until then. He has, however, dropped a copy to Andrew Leigh so that he will have the opportunity to look at it prior to launching it.

Chris said that he has been and will continue to pay upfront costs on his credit card then get reimbursement.

**Party at the shops** – There was an extended discussion about logistics for the Party, including:

- Terry will work with Andrew about the display of A-frames at the shops (to be displayed at the entrances to the shops) – he will give to Andrew to go out each day;
- Dorothy will look for the banner for hanging in the trees
- We may need to buy the sausages this year
- Terry will order a cake - Magic Kitchen may also provide cakes
- The Hackett Pre-school will do face painting
- Kay has approached shop keepers about raffle prizes – she also noted that we will need to be careful about asking for donations both for the raffle and the history book
- We will set up tables and chairs from 8.00am (Bruce to bring trailer)
- We will promote the book through displaying the old Hackett school flag, pin boards, and the Hackett highlighter
- We will need extension leads for the jumping castle and the PA system - Terry and Bruce will bring leads – we should try to avoid leads on the ground
- We will need to bring bin bags
- If it rains, we will continue unless it is very heavy

**Annual General Meeting:** - It was agreed that, given the need to focus on the production of the history book and the Party at the shops, the AGM would be low key. There will be no guest speaker. Terry will organise food on the basis of a modest turnout.

Hackett Community Association  
Annual General Meeting  
14 November 2018  
Maitland House, Hackett

**Attendance:** As recorded in the General Meeting Attendance Book

Chris Mobbs (Chair) opened the meeting and thanked everyone for attending. He noted that the AGM was later than usual because of the need to focus on the completion of Hackett – 50 Years Plus, and the annual Party at the Shops.

**Apologies:** There were no apologies.

**Minutes:** The meeting accepted the minutes from the 2017 AGM with the following amendments:

- the summary of the Chair’s report should include “the bike riding area for children”;
- the Chair’s report should accompany the minutes

**Treasurers report:** Terry de Luca reported that the HCA funds were in good shape, with a balance of \$2951.04 at the end of the financial year 2017-18. Terry also reported that there had been significant financial activity since July. The Party at the Shops had raised \$934.35 and, in combination with donations towards, and expenditure on the book, *Hackett – 50 Years Plus*, the balance now stood at \$3075.09.

Terry acknowledged that assistance of Mr Peter Nolan, the auditor, in preparing the end of year financial performance statement. The meeting agreed that Mr Nolan be appointed as auditor for the next financial year.

**Chairs report:** Chris tabled his report (attached) which, because of the delay in the AGM, covered the period from June 2017 to October 2018. Chris spoke to the report, including:

- paying tribute to the contribution made by James Walker to the HCA generally and in particular the Party at the Shops and the History of Hackett
- noting the adoption of a new constitution, which streamlines administrative requirements
- removal of membership fees to become a member of the HCA
- the development and publication of *Hackett – 50 Years Plus: Story of a North Canberra suburb*, which is a landmark for the community
- two Parties at the Shops over the period, both of which were very successful – they were very well attended, received positive feedback from stallholders, and raised considerable funds for the Association
- raising the status of Monash Drive with the ACT Government, who will provide information about it to the National Capital Authority with the aim of removing it from the National Capital Plan
- HCA membership stands at 220 households – 19 per cent of dwellings in Hackett
- we tried out a “drop-in” variation to the Contact Days and recruited three new members
- the library at the shops is now up and running
- we have a very good connection with Hackett Neighbourhood Watch

- we have been discussing sponsorship opportunities, which will hopefully come to fruition over the next year.

Chris also identified a number of priorities for the coming year, including:

- Fixing up the notice board at the shops and working towards a memorial for Sir John Hackett
- In consultation with the ACT Government providing tables in Hackett parks
- organizing the Party at the shops in 2019 – this should be held on the last Saturday of October (each year)
- increase membership (we need to make it clear that members are not required to come to meetings)
- review the need for two Hackett websites- we need to have single source of truth and make it clear where people need to go to get information

The Committee thanked Chris for his work during the year, and in particular for development and completion of Hackett – 50 years plus.

**Election of Office Bearers:** The following office bearers were elected:

Chair: Chris Mobbs

Treasurer: Terry de Luca

Secretary: Bruce Smith

Deputy Secretary: Kay Murphy

Public Officer: Chris Mobbs

General business: Kay noted that there is concern about snakes near the top end of Mackenzie street and suggested that the ACT Government should put up signs. Chris said that he would check with the Government to see if they can put some up.

The meeting closed 8.50pm

## Hackett Community Association Chair's report 2017-October2018

While the financial report covers the 2017-18 financial year, this Chair's report covers the period June 2017 to end of October 2018.

### ACTIVITIES SINCE JULY 2017

**Passing of James Walker:** The HCA was saddened when James Walker suddenly passed away in October 2017. James had been with the HCA from its inception in 2003 and served as Chair from 2013 to August 2016. James was instrumental in organising the 50<sup>th</sup> birthday party celebrations in 2013, and played a key role in developing the concept of a book about the history of the suburb. The HCA hosted a small function at Siam Twist to remember James.

**Adoption of new constitution:** When an application was submitted to the associations licensing area of the ACT Government, to register the HCA in 2003, a box was ticked indicating that the HCA would adopt the 'model rules' and that the constitution was lodged. 'Model rules' are prescribed under the *Associations Incorporation Regulation 1991*. In September 2017, Chris Mobbs requested that the ACT Government provide all copies of documents associated with the application lodged in 2003. The Business and Industry Licensing area advised that they did not have any copies of the HCA actual constitution.

A subsequent review of the constitution on the HCA website and the model rules showed that overall they were similar however, there were a number of areas for which there were significant differences - financial year, objectives, membership, minimum age, level of fees, committee structure, AGM quorums and auditing. The operation of the HCA bore little resemblance to the requirements of the constitution and in some respects has unnecessarily made the work more difficult e.g. the requirement to have 20 members at an AGM, and reporting being done on a normal financial year basis instead of the calendar year stated in the constitution. At a special meeting held in March 2018, a new constitution based on the model rules was adopted.

**Membership fees:** In October 2017 the Committee discussed the value of requiring a fee for membership. At that time there were three fees - household \$7.50, individual \$5.00 and concession \$2.00, and that these were required to be renewed annually. The view was that the amount of money raised did not justify the administration involved. It was agreed to set the membership fee to \$0 for 2017-18 and then to review in 2018-19.

**Book about the history of Hackett:** the intention was to have a book about the history of Hackett released in time for the 50<sup>th</sup> birthday celebration in 2013. However this was not achieved. With the passing of James Walker, Chris received a variety of historical material that James had collected over the years. This formed the basis on which to expand the content. Chris sourced additional material from sources such as ACT Archives and ACT Heritage Library, National Archives of Australia, National Library of Australia (NLA). The NLA Trove records of old Canberra Times provided a rich source of stories about the suburb.

The final book entitled '*Hackett – 50 years plus: story of a North Canberra suburb*' was printed (250 copies) in October 2018, with the generous support of Hackett shops and businesses, as well as funding by the HCA. Andrew Leigh, Federal Member for Fenner and Hackett resident, launched the book at the Party at the Shops on 27 October 2018. Around 70 free copies were provided to contributors, libraries, Dickson College and Blue Gum school, while the others are being sold for \$20/copy.

**Party at the Shops 2017:** was held on 21 October 2017 and with the favourable weather was well attended. Musical entertainment was provided by North Ainslie Primary, Campbell High and John Agnew Big Band, while Merici College and Folk Dance Canberra performed dancing. Gecko Gang jumping castle and face painting were enjoyed by the younger children. Food provided by Hackett

Preschool (cakes and lemonade), Siam Twist and sausage sizzle by the HCA filled hungry tummies. The raffle was highly successful with a large number of prizes donated by shops, and residents and a striking painting by Peter Engel a Hackett resident.

**Party at the Shops 2018:** was held on 27 October 2018 with the same bands and dancers as in 2017. Individual singers, including Poetry in Motion, CJ Shaw Tunes in Bloom and Keith Reece, provided added variety. Gecko Gang jumping castle and face painting were again very popular. The same food providers as in 2017 attended, in addition to The Magic Kitchen. The highlight for this party was the launch of the Hackett book by Andrew Leigh. Overall the attendance was well up on the 2017 party. Like 2017, the raffle was well supported with generous donations by businesses and Peter Engel.

**Membership:** The current membership is around 220 households. For Hackett with a total population 2,991 and 1,144 dwellings, this represents 19% of dwellings. Ideally we would like more residents to join the association.

**Contact Day:** The committee tried a new approach to Contact Days, based on the approach used by the Watson Community Association to have an informal contact session one afternoon during the week. We ran this on Friday 27 April 2018 at 4pm at Wilbur's and offered free tea and coffee. We signed up three new members. It became clear in talking to people that there is a misperception that members need to attend Committee meetings. Unfortunately April was cool, so similar event will be tried in the warmer months.

**Communications:** in addition to the contact days and party at shops, the HCA uses a variety of avenues to communicate with residents, including two websites - one for the HCA <http://www.hackett.org.au/> and <http://hackettcommunity.com.au/> for the broader Hackett community and businesses. A number of people have commented that the two websites can be confusing at times – it may be more manageable having only one site? We also have a Hackett Facebook Page with over 200 followers.

**Hackett Neighbourhood Watch:** thank you for the on-going support for including news about the HCA in its monthly newsletter. It is important that NGOs work together to improve their local community.

**Sponsor offers:** a real estate company has offered to provide funds from sales of houses/units in Hackett to support community-based projects in the suburb. The committee has proposed projects such as doing up the metal notice board at the shops, provision of tables in the open spaces in the suburb and development of a sign/feature about Sir John Hackett at the shops.

**Clean Up Australia Day:** held on 4 March 2018 and organised by Terry De Luca who set up a registration table at the shops. However, while Chris and Bruce Smith picked up rubbish along Antill St, and FOMM did the Mt Majura reserve, only one person turned up at the shops.

**Community Fire Unit:** the Association has worked closely with ACT Fire and Rescue to establish a Community Fire Unit in Hackett. Ten people are required to volunteer before a trailer will be allocated. As at the end of October eight people has signed up.

## **OTHER MATTERS CONSIDERED BY THE COMMITTEE**

**Bike parking at shops:** noting that bike stands at the shops are often full, a letter was sent to Minister Stephen-Smith suggesting additional racks be placed nearer Wilbur's. The Minister replied and said departmental staff would discuss with Wilbur's and Siam Twist in mid 2018. However, this discussion has not occurred to date

**Painting on wall at shops:** the painting on the wall near Wilbur's is looking old and needs rejuvenation.

**Library at the shops:** There was a discussion about the idea of a community library at the shops. A small book case has been set up next to Siam Twist, independent of the HCA.

**Gardens and other matters at the shops:** it was noted that the notice board either needs renovation or be removed. The three large garden pots, with no plants, take up valuable space and cover the chess board area. Having a hopscotch pattern would create interest for children.

**Enhancing open spaces:** – there are 6 open spaces in Hackett which provide important recreational value for residents (these include spaces on Bragg/Brennan St; Madigan to Mackenzie; Harris /Gilbert/French; Maitland/Gilruth; and Calwell/Stanley St). In the 2017 ACT election, the Labour and Greens proposed an *Adopt a Park* Scheme. Under the HCA, residents prepared a draft plan for the Bragg/Brennan St park and submitted to the ACT Government. The plan proposes the involvement of local residents to enhance the tree and shrub cover and developing a nature playground for children. Discussions with the ACT Government continue, though the Adopt a Park scheme appears to be on hold.

**Names for the open spaces:** The Government has agreed to consider having names for these open spaces, with the Bragg/Brennan St park the first one. Naming provides a sense of identity and can help emergency services more readily locate an area. There are guidelines to be followed i.e. can be in accordance with the naming theme for Hackett (notable deceased Australian scientists); or the name of a deceased person/family who made a significant contribution to the local community; or a word or characteristic associated with the history of the local area. The HCA will facilitate proposals for naming these spaces.

**Toilets:** in 2015 the ACT Government provided draft plans for the construction of toilets at the shops to be located in the paved area between IGA and Madigan St. Unfortunately, this would detract from this valuable space. It could possibly go on the grass near the bus stop but this would also impinge on valuable space used for party at the shops.

**Monash Drive:** the ACT Chief Minister wrote to the National Capital Authority (NCA) in 2009 to seek removal of Monash Drive from the ACT plan. The NCA sought further information at that time, but nothing appears to have happened since. Chris sent a letter to the Chief Minister about this matter. The reply in August 2018 advised that the ACT Government will be providing information to the NCA in late 2018.

## PRIORITIES FOR THE REMAINDER OF 2018-19

Many of the issues commenced over the past year and earlier, will continue to be a priority for the HCA over the remainder of this financial year:

- **Sponsorship of community projects:** the Committee will continue to develop proposals that could be sponsored by businesses or even crowd funding. However, any such proposals must be endorsed by the ACT Government if it involves public spaces. One of the priorities will be the development of sign/garden featuring Sir John Hackett which has been a long standing proposal for the HCA.
- **Commemoration of Sir John Hackett:** a plaque, low maintenance rocks and shrubs, or some other feature at the shops would provide important context about the suburb of Hackett. The HCA will discuss further with the ACT Government.
- **Improvements at the shops:** in addition to the commemorative feature, the HCA will seek the ACT Government's agreement to do minor works at the shops including:
  - removal of the 3 large pots
  - cleaning up the metal noticeboard (the HCA may do this)
  - enhancing the gardens
  - installation of additional bike racks
- **Contact days and party at shops:** we will aim to have one contact day (in the warmer months) and a party at the shops each year. To ensure continuity of planning, we will aim to hold party on the last Saturday of October. Planning for the party will begin in May.
- **Open spaces:** get final government endorsement for plan to improve Bragg/Brennan st park. Facilitate community involvement for the other open spaces throughout the suburb.
- **Monash Drive:** monitor proposals by the ACT Government requesting the National Capital Authority (NCA) to remove Monash Drive from the National Capital Plan. The NCA would seek public comment on its removal before making a final decision. The HCA will work with Friends of Mount Majura to support its removal.
- **Membership.** We currently have around 220 individuals/families on the HCA register. In some respects, Hackett would appear to be immune from large scale developments that occur in other suburbs. That does not mean nothing could happen in the future. It is important that the community participates in NGOs like the HCA, as this collective input can be more influential in providing comments and liaising with the Government about activities that could impact on the suburb. We will try and increase our membership with emphasis on no requirement to attend committee meetings.
- **Websites:** review the two websites with the aim of ensuring they provide current information including the option of having only one website.
- **Community Fire Unit:** continue encouraging Hackett residents to volunteer to join.
- **AGM in 2019** – the 2018 AGM was delayed due to finalisation of the history book and preparation for the party at the shops. The new constitution requires that the AGM is held within 5 months of the end of the previous financial year. The Committee will consider holding the AGM in August or September in future years.

Finally. Thank you to the members of the committee for coming to the meetings, taking minutes, keeping tabs on our finances, maintaining websites and Facebook pages, and in particular for helping at events such as the party at the shops, contact days and other events.

Chris Mobbs  
Chair  
Hackett Community Association  
14 November 2018